



In the Name of Allah, Most Gracious, Most Merciful

IAS, Islamic Arabic Weekend School

Islamic Association of Saskatchewan (Saskatoon), Inc.
222 Copland Crescent, Saskatoon, SK. S7H 2Z5

2010/2011 School Year Parents Handout

❖ Academic Program:

Admission to each level shall be according to the evaluation of the school director (principal) and the teachers.

(Please note that your child must be **at least five years old at the beginning of the academic year and there is no exception. Proof of age may be required).**

The curriculum shall cover three major subjects:

- ❖ **Arabic** leading to the reading and understanding of the Quran.
- ❖ **Quran** Reading & Memorization.
- ❖ **Islamic Studies:** Basics of Faith, Arkaan il-Islam, Basic Islamic Manners & Shariah.

❖ Enrollment Procedure:

Parents have to fully complete the registration form, sign it and submit with the appropriate fees as detailed in the registration form and agree to abide by the school code of conduct.

❖ School Code of Conduct

- Classes start at 11:00 am and students are dismissed at 2:45 pm. Parents are expected to drop their children on time for classes and pick them up promptly

after classes are dismissed. **Children supervision is not available before and after school hours.**

- Students are expected to be **INSIDE the Masjid / the Gym for assembly (Morning Dua'a and Announcements) at least 10 minutes prior to the commencement of classes.**
- I.A.S. does not operate bus service for the transportation of students. It is therefore the responsibility of the parents to make their own arrangements to transport their children to and from school.
- Students are expected to **attend classes regularly**, so that they may attain the optimal benefit. The interaction and instruction that take place in the classroom are equally as valuable as written assignments.
- In case of any absence, the student should contact his/ her teacher to obtain all of the missed assignments in order to catch up with the class.
- For early pick-up, parents must report to the administration office, before his / her child could be dismissed from the class.

For preventative measures, we expect parents to inform the administration **of any allergies or medical conditions their child might have.**

- The school must be notified of any change of address, phone numbers and emergency contact details, so that parents may be contacted immediately if need arise
- **Students are expected to dress Modestly and Islamically.** Female students **MUST** cover their hair with proper Hijab, and wear full long sleeves all the time.
- Absolutely no shorts, tight clothes, long fingernails, nail polish, make-up, or hair colors are allowed.
- All students are expected to be well groomed and clean; fingernails and hair must be kept short and clean.
- Visitors are welcome during the school hours. However, they must check in at the administration office.

- All students **are required to** maintain appropriate behavior, and comply with the rules and regulations of the Islamic center
- Each student is expected to come to school prepared with all necessary school supplies, and complete his or her assignments.
- All students will be required to attend Thuhur congregation prayer.
- Students are not allowed to leave the classroom without permission from their teacher.
- Students are expected to treat each other with full respect and dignity and take care of each others property.
- Students are expected to **Accept** responsibility for their own behavior.
- In case of weather emergencies, students may be dismissed early, if deemed necessary. Parents will be contacted accordingly.
- In case of snow emergencies, parents can find out about school cancellation by calling the Islamic Centre.

❖ Parent's Responsibilities

- Being aware of and understanding school policies and regulations.
- Helping promote in the student a positive attitude about school.
- Helping the student to be self-disciplined in regard to attendance, having supplies, studying, and respecting the rights of others.
- Becoming acquainted with the student's teacher and school.
- Sharing relevant information about student with school personnel.
- Becoming involved with school activities.
- Helping in classrooms or assisting school personnel in activities when desirable or possible.
- Reporting to the principal and/or central administrative personnel in writing of any incident violating the school policy.

❖ Make the Commitment

Parents of the IAS weekend school shall adhere to the following commitment for the success of their children; With Allah as your witness,

- Make the commitment to try to raise your child as a Muslim child;
- Make the commitment to remind your child to pray 5 times daily;
- Make the commitment to try to pray with your child at least once per day;
- Make the commitment to encourage your child to observe an Islamic dress-code inside and outside of school;
- Make the commitment to actively support the school, its policies, and its activities;
- Make the commitment to be aware of your child's assignments on regular basis;
- Make the commitment to require the development of your child's Islamic character: no lying, no disrespect to others, etc.;
- Make the commitment to understand and develop in your child respect for others and for him/herself;

❖ Volunteer Services

In order to have greater involvement from the families, we encourage each family to commit at least one day volunteer service for the school. Any person wishing to offer his/her time and/or services is invited to contact the administration.

Student name **and Signature: -----**

Signature: -----
(Parent or Legal guardian)

Date: -----

Rules & Guidelines

❖ Teacher's Responsibilities

- Always be at the school 20 minutes earlier before the classes begin.
- Seek out and utilize alternative learning activities within the classroom.
- Learn and utilize alternative techniques in dealing with behavior within the classroom.
- Safeguard the rights of students from violated by other students.
- Be aware of and enforce school rules inside and outside the classroom whether or not student is assigned to him/her.
- Be aware of and follow School's policies and administrative regulations pertaining to discipline.
- **Be with the students for the full duration of the specified class time: Do not leave the students unattended.**

❖ Prayer Room (Musallah) Rules

- Sit properly in the Musallah.
- Keep quiet, respect the Musallah and Salah.
- Move in an orderly manner to and from Musallah with your teacher.
- Always move quietly in the Musallah.

❖ Classroom Rules

- Listen to teacher and/or other students without interruption.
- Follow directions.
- Keep feet off of the school furniture.

❖ School Property Rules

- Keep all school furniture and property free from damage.
- Keep hands off the fire alarms
- Keep school grounds clean and clear of all personal belongings, and/or garbage.